

# KANSAS LEADERSHIP CENTER

## Virtual Prep Guide



*Welcome to the Kansas Leadership Center. Our ideas are inspiring Kansans to lead more effectively in professional and civic life across the state.*

**TO HELP YOU PREPARE FOR YOUR UPCOMING PROGRAM, WE'VE OUTLINED HOW TO MAKE THE MOST OF YOUR EXPERIENCE, WITH INSIGHTS FROM PAST PARTICIPANTS.**

### Accept the challenge.

Our programs will engage and challenge you. We create space for you to practice in the moment rather than simply discussing leadership. Be willing to absorb new concepts, test your assumptions and consider other points of view.

***“I’m a person who likes having all the data to inform my decisions, but I took a leap of faith and spoke even when I didn’t have all the answers. It changed everything for me.”***

### Be fully present.

Give yourself time and space to devote to learning. Attending to outside demands during the program reduces learning for you and others. Stay present for every opportunity to make the most of your experience. Here are some expectations for the KLC virtual learning environment:

- Keep your live video picture up with your full name on your screen – so you can get to know and see the engagement level of every participant.
- Arrive at least 5 minutes early to the virtual sessions. We want to start as a full group on time. We will also end on time so you can plan on that!
- You will work often in small groups in virtual “Zoom Rooms.” Your small group will depend on you being fully present to the assigned work in these rooms.

- Take space and give space. Use your “unmute” button to ask questions and make comments keeping them to the point and allowing room for others to do the same. The chat box will also be open and monitored by our teaching team. Participants will be encouraged to use both methods to stay involved in the learning.
- There will be longer breaks than typical live programs. Maintaining attention and focus on-line can be a challenge. Use the longer breaks to take care of yourself, respond to family and work demands, and come back ready to fully engage.

***“It was nice to remove myself from the daily grind, step back and examine my work from a different perspective. Breaking up my normal routine was so beneficial.”***

### Connections.

Despite differing backgrounds and opinions, participants often share aspirations to build healthier Kansas communities. Make sure to connect with others who are also working on tough issues; this interaction is just as valuable as the information you learn.

***“I appreciated learning and working with people outside of my industry. I discovered that I’m not the only one struggling with challenges in the work place. Hearing their perspective on my challenge opened me up to possibilities I never would have considered on my own.”***