



PROCESS DESCRIPTION AND LOG

PURPOSE OF THE TEACH LEADERSHIP INTENSIVE:

1. Celebrate completion of 50 hours of professional training to Teach Leadership in alignment with KLC principles and competencies.
2. Provide rigorous training and structured support for learning and practicing teaching KLC framework.
3. Promote adaptive approaches to leadership development in classrooms and with teams.
4. Set standards of excellence to protect and serve consumer of leadership development services.

Requirement	Details	Process and Timeframe	Log
Recommend participation in Your Leadership Edge or Lead for Change program	High level of understanding of leadership principles and competencies.	Prior to Teach Leadership Intensive.	
5 days (35 hours) of classroom training in Teach Leadership.	<p>COURSE OBJECTIVES:</p> <ol style="list-style-type: none"> 1. Develop proficiency with KLC’s unique methods and approaches to leadership development as adaptive work. 2. Use KLC resources help learners apply concepts to their own challenges. 3. Develop front-of-room presence and storytelling skills. 4. Practice challenging learner assumptions and supporting experimentation in real time. 5. Apply theories of adult learning to design and deliver effective sessions in your own context. 	Please reflect on your classroom experience using the handbook provided upon registration.	Dates of classroom training:
Written knowledge assessment.	10 short-answer and multiple-choice questions based on information in <i>Teaching Leadership</i> by Chris Green and Julia Fabris McBride, <i>Framework for Developing and Assessing Teaching Proficiency</i> , and <i>Teach Leadership</i> handbook.	Submit online by 11:55pm CST on May 1, 2019 (approximately 45 days after classroom training). Must answer 80% correctly to pass. One opportunity to resubmit within 30 days.	Date successfully submitted: Score:
6 hours of virtual group mentoring.	KLC-hosted online sessions with mentor to continue learning and debrief experiences outlined above.	Participate in four of the fives offerings below: 3:30 - 5:00pm CST April 1, 8, 15, 22, 29	Dates of sessions: 1. 2. 3. 4.

Requirement	Details	Process and Timeframe	Log
3 hours of shadowing Proficient or Master Teacher.	In a KLC program or other setting approved by KLC staff. See <i>Framework for Developing and Assessing Teaching Proficiency</i> for definitions of Proficient and Master Teachers.	Logged by the applicant.	Date: Person shadowed: Number of hours: Key learning:
6 hours of teaching in a classroom or team leadership development setting.	In context determined by the applicant. KLC mentors are available to provide input on session design.	Logged by the applicant.	Date: Event description: Number of hours: Key learning:
Final written reflection.	Self-assessment of progress and ability to effectively use the KLC teaching method – based on form provided by KLC using selected sections of <i>Framework for Developing and Assessing Teaching Proficiency</i> . Reflection on ongoing learning and practice goals and aspirations for using what you learned to develop leadership capacity in others.	Submit via email by 11:55pm CST on September 4, 2019. Review and response by KLC mentor. Reviewer may request additional reflection. Applicants have 10 days to respond.	Date successfully submitted:
Final Submission.	Submit written reflection and completed log to KLC staff reviewer.	Submit via e-mail by 11:55pm CST on September 4, 2019 (approximately 6 months after classroom training).	Date successfully submitted:

Submit written reflection and log by 11:55pm CST on September 4, 2019.

By signing and submitting this log, I confirm my full participation in the Teach Leadership intensive activities logged above, and my intention to continue my professional development and contributions to the field of leadership development.

Name of Applicant

Address for certificate

Applicant signature

Date Submitted

Name of KLC staff reviewer

Signature

Date of review

Does the applicant meet all of the requirements for a **Kansas Leadership Center Certificate of Completion – Teach Leadership?**

Yes – Congratulations!

Not yet – Please see comments in accompanying email.